

HR & Employment Law Consulting Services

HUB International helps you navigate the complex maze of employment law. Three levels of services are available to support your organization and reduce your risk. Our long-standing relationship with Guardian HR, a leading provider of employment law and human resources support, enables us to offer their services at preferred pricing to our clients.

SERVICE	BENEFITS	PLATINUM
Unlimited telephone and email consultations with HR consultant	<ul style="list-style-type: none"> ○ Answers and advice on all HR matters from expert human resources consultant ○ Help with investigations 	✓
Unlimited access to online forms library and trainings at www.guardian-hr.com	<p>Examples of available forms and trainings:</p> <ul style="list-style-type: none"> ○ Job applications ○ Employment contracts ○ FMLA compliance guide, notices and letters ○ ADA compliance guide ○ Employee performance evaluations ○ Arbitration agreements ○ Severance agreements ○ Confidentiality agreements ○ 2-hour online harassment training for supervisors and managers 	✓
Email HR Alerts	Keeps you informed of changes in employment law and HR practices	✓
Employee handbook	Custom employee handbook for all 50 states	✓
HR document creation	Unlimited review, preparation and/or creation of any document	✓
Annual detailed HR audit	You will receive this form with the introductory email from your Dedicated HR Consultant. Simply complete the audit and send it back to your consultant.	✓

SERVICE	BENEFITS	PLATINUM
Unlimited telephone and email consultations with employment attorneys	<ul style="list-style-type: none"> ○ Confidential communications ○ Unlimited legal opinions Unlimited employment law document review, edit, and preparation, including but not limited to independent contractor agreements, and severance agreements, employment contracts, legal letters.	✓
Unlimited employment law document review, edits, and creation	Unlimited HR document review, edit, and preparation, including but not limited to: <ul style="list-style-type: none"> ○ Legal letters ○ Employment contracts ○ Job descriptions ○ Performance reviews ○ Leave documentation 	✓
Costs Per Year, Per Client		\$1020

Additional Value Add Services

Onsite HR Services

- On-site HR services and HR employee placement are available from Guardian HR starting at the low price of \$85/hr.

Onsite Legal Services

- Regular hourly fee for Guardian HR employment attorneys is \$400, the HUB client rate \$300.

Sexual Harassment Prevention Training:

- 2-hour onsite sexual harassment training for management is \$895 for HUB clients.
- Staff training is available for \$695
- On-site training in Spanish is available for an additional \$100 per training per session.
- Online sexual harassment training presentations included at no additional cost:
 - 2-hour sexual harassment training for supervisors and managers
 - 1-hour sexual harassment prevention training for staff
 - 1-hour sexual harassment prevention training for New York employees

Talk to your HUB advisor to learn more. **Contact Us.**

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