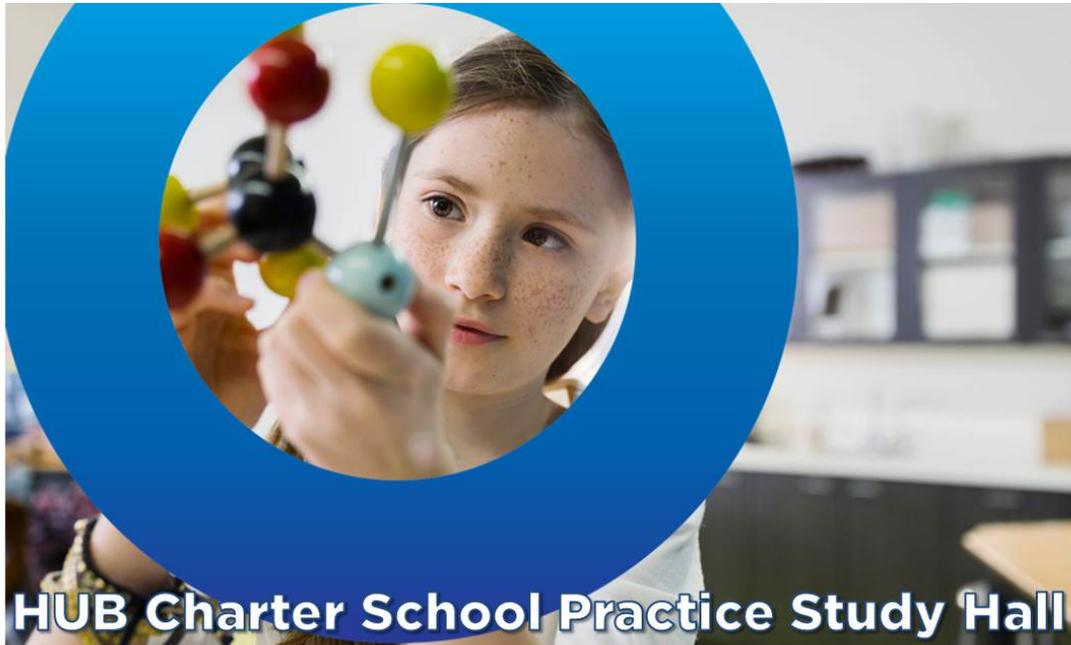


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October 2018

Welcome October! With final enrollment count done and the first month in the books, we are turning our attention to the coming winter season and the changes (and risk) it brings to our charter school partners. We hope you will take a look at the important reminders below. Following the guidelines can help protect your school, students, parents, volunteers, and employees. To learn more, reach out to your HUB team or connect with a Practice Leader at the contact information shown below.

Zero to Sixty: The Facebook Data Breach's Impact on D&O Coverage

How damaging can one data breach be? Find out in this [one minute video](#) from HUB International.



Ensuring Compliance with Colorado's New Consumer Data Privacy Law

Colorado lawmakers passed a new law aimed at strengthening protections for consumer data privacy. This new consumer protection law has broad application, and impacts every company with employees, or more specifically, every person that maintains, owns, or licenses "personal identifying information" in the course of the person's business, vocation, or occupation. If your company has employees, or otherwise maintains personal identifying information, the law requires you to take active steps to help protect that information...[click here to keep reading from our friends at Ireland Stapleton.](#)



Influenza Safety for Your Classroom

An influenza outbreak is a serious concern in any school environment. The number of students in one room paired with the general nature of a classroom creates a situation in which germs are easily transferred from person to person.

It is inevitable that germs will be shared and illnesses will be spread among students. However, there are ways that you can limit the spread of illness in your classroom. In addition to your normal health and hygiene strategies, consider the following suggestions to ramp up your health efforts during a flu outbreak in your community:

- Stay home and get a sub when you are sick and encourage parents to keep their children home when they are ill.
- Talk to your students about the symptoms of influenza and instruct them to tell you or their parents if they are feeling sick.
- If a student is obviously suffering from influenza symptoms, it may be appropriate to call his or her parent and request that the child be taken home for the safety of other students in your class.

- Plan activities that students can work on independently and avoid group contact or sharing of materials whenever possible. Try to maintain as much spatial separation as possible between students.
- Keep frequently touched objects and surfaces (toys, doorknobs, countertops, etc.) clean throughout the day. Consider asking your students to help you clean and disinfect commonly used objects in your classroom.

Teach students how to do the following:

- Wash their hands properly with soap and water for at least 20 seconds or use a hand sanitizer (if soap and water are not available).
- Require frequent hand-washing, especially after sharing materials or coming into contact with others, or before eating.
- Avoid touching their nose, mouth and eyes.
- Cover their coughs and sneezes with a tissue. Then, dispose of the tissue in a trash bin.
- Wash their hands or use a hand sanitizer after coughing, sneezing or blowing their nose.



Preventing Slips and Falls at School

Wet Weather can be a nuisance, meaning being trapped inside and dealing with wet messes tracked in by students and faculty. Moreover, the wet walking surfaces this nuisance creates present a serious slipping hazard for you, your students and fellow faculty.

In fact, surfaces that are wet for any reason—weather-related or not—are a workplace hazard. Water can come from rain, cleaning and accident spills, wet winter conditions or activities that require the use of water. Slipping on a wet surface can result in bruises, strains and sprains, lacerations, fractures, head trauma and even fatality. And those incidents can stack up to lost wages or a lawsuit.

Fortunately, there are several steps you can take to be beware of hazards. Each educational institution is different, so the ways you deal with wet surfaces may vary. However, following these general guidelines is a good start:

- Clean up spills immediately.
- Use caution signs to clearly identify when a surface is wet or likely to become wet and remove the signs as soon as the surface is dry.
- Barricade affected areas where possible.
- Check for equipment and electrical currents that may not be grounded and areas. Never use electrical equipment while standing on a wet surface.
- Place floor mats at all entrances to reduce tracking in water from outside.
- Be sure to wear shoes with slip-resistant soles, and encourage your students to do the same.
- Report any spills or wet areas that you notice to your supervisor.

Anti-slip Tips

If you or your students do walk through a wet area, follow these tips to avoid slipping and falling.

- Slow down! Rushing is not worth a serious injury and lost wages.
- Take small steps to keep your balance centered.
- Walk with your feet pointed slightly outward to form a stable base.
- Make wide turns at corners.
- Use handrails if present.
- Concentrate on the surface you are walking on.
- Be prepared for slippery patches.
- Keep your hands out for balance.

Communicate the danger of wet surfaces to your students and encourage them to use the same caution you do when the floors are wet for any reason. This simple lesson could save them a good deal of pain and prevent injuries!

Cooperate and Stay Alert

We care about your safety at HUB International. If you have any doubt about the safety of your workspace, whether it concerns a wet surface or another hazard, talk to your supervisor. It takes the cooperation of our entire team to keep everyone safe!



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